

## **Sustainability Policy**

### **Hoffmaster Group, Inc.**

Hoffmaster Group, Inc. (HGI) is committed to the goals of sustainable development, recycling of paper products, and promoting responsible resource management and use.

To help achieve these goals, on May 31, 2012, HGI received an independent Certificate of Registration to the Sustainable Forestry Initiative® (SFI®) Certified Sourcing Label Requirements per the Requirements for the SFI 2010 – 2014 Program: Standards, Rules for Label Use, Procedures and Guidance. HGI qualified for the SFI Certified Sourcing certificate of registration because its systems and procedures provided documented proof that more than 66% of its wood-based specialty disposable tabletop products are from Certified Sourcing as defined in the SFI Program requirements.

To maintain its outstanding sustainability program, HGI was audited to the new SFI 2015-2019 Standards and was again awarded the SFI Certified Sourcing certificate of registration. HGI is committed to abiding by, and upholding, the SFI program requirements.

The Scope of Registration includes plates, cups, napkins, table covers, table skirts, placemats, and other disposable tabletop products produced at our three (3) Specialty Disposable Tabletop facilities located in Oconto, Oshkosh, and Clintonville, WI.

HGI also recognizes other forest sustainability programs including the American Tree Farm System (ATFS), Canadian Standards Association (CSA) and the Program for the Endorsement of Forest Certification Schemes (PEFC). These programs are mutually recognized by SFI, Inc.

HGI employs and promotes environmentally, socially and economically sustainable procurement practices to meet the needs of the present without compromising the ability of future generations to meet their needs. This is accomplished by practicing and promoting a conservation stewardship ethic.

We promote the principles of sustainable development, recycling and composting. Many of our Specialty Disposable Tabletop Products have been tested and certified to be compostable when composted in municipal or commercial composting facilities.

To help implement and achieve the above sustainability, recycling and composting objectives, HGI has developed and adopted appropriate programs, plans and procedures to guide its paper procurement practices, product claims and labels. HGI is committed to periodically review the effectiveness of its policy and programs and to continually improve its management systems and environmental performance.

Sincerely,

A handwritten signature in black ink that reads "Michael H. Marquardt". The signature is written in a cursive style with a large, stylized initial "M".

Michael H. Marquardt  
VP of Purchasing  
Hoffmaster Group, Inc.